

MAY 2012

Schedule of FREE Community Classes

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>The Lab is open for usage during office hours if no classes are scheduled. So please feel free to contact us or come by!</p>	<p>*ALL STUDENTS* MUST COMPLETE <u>ORIENTATION</u> BEFORE BEGINNING CLASSES</p>	<p>\$FREE\$ FINANCIAL EDUCATION CLASSES Coming Soon! For more info contact Tracy at ext.249 or Tracy.shannon@lufkingoodwill.org</p>	<p>3 Internet 101 (By appointment only) GED Prep Classes 5:30pm to 8pm</p>	<p>4 <i>Typing Tutorial</i> 10 am – 11 am MS Word 1 pm to 2 pm</p>
<p>7 Excel (By appointment only)</p>	<p>8 Job Search/Resume 2 pm to 3 pm GED Prep Classes 5:30pm to 8pm</p>	<p>9 ORIENTATION <u>2:30pm</u> Please call ahead to schedule</p>	<p>10 Internet 101 (By appointment only) GED Prep Classes 5:30pm to 8pm</p>	<p>11 <i>Typing Tutorial</i> 10 am – 11 am MS Word 1 pm to 2 pm</p>
<p>14 Excel (By appointment only)</p>	<p>15 Job Search/Resume 2 pm to 3 pm GED Prep Classes 5:30pm to 8pm</p>	<p>16 ORIENTATION <u>2:30pm</u> Please call ahead to schedule</p>	<p>17 Internet 101 (By appointment only) GED Prep Classes 5:30pm to 8pm</p>	<p>18 <i>Typing Tutorial</i> 10 am – 11 am MS Word 1 pm to 2 pm</p>
<p>21 Excel (By appointment only)</p>	<p>22 Job Search/Resume 2 pm to 3 pm GED Prep Classes 5:30pm to 8pm</p>	<p>23 ORIENTATION <u>2:30pm</u> Please call ahead to schedule</p>	<p>24 Internet 101 (By appointment only) GED Prep Classes 5:30pm to 8pm</p>	<p>25 <i>Typing Tutorial</i> 10 am – 11 am MS Word 1 pm to 2 pm</p>
<p>28 Excel (By appointment only)</p>	<p>29 Job Search/Resume 2 pm to 3 pm GED Prep Classes 5:30pm to 8pm</p>	<p>30 ORIENTATION <u>2:30pm</u> Please call ahead to schedule</p>	<p>31 Internet 101 (By appointment only) GED Prep Classes 5:30pm to 8pm</p>	<p>Other Job/Basic Skills classes are available upon request. Some examples of classes available include:</p> <ul style="list-style-type: none"> - Self Presentation - Dependability - Time Management - Organization Skills

